

	200A. NON DISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES	
<p>3. Guidelines</p>	<p>4. School Support – Ensure that like aspects of the school program receive like support as to staff size and compensation, purchase and maintenance of facilities and equipment, access to facilities and equipment, and related matters.</p> <p>5. Student Evaluation – Ensure that tests, procedures, and guidance and counseling materials designed to evaluate student progress, rate aptitudes, analyze personality, or in any manner establish or tend to establish a category by which a student may be judged are not differentiated or stereotyped on the basis of race, color, creed, gender, sexual orientation, national origin, or handicap/disability.</p> <p>The Compliance Officer shall report to the Joint Operating Committee on progress in the nondiscrimination program for school and classroom practices, as requested.</p> <p><u>Complaint Procedure</u> A complainant has the right to be accompanied by a third party during all steps of this procedure.</p> <p><u>Step One</u></p> <ol style="list-style-type: none"> 1. The complaint shall be presented in writing, within ten (10) calendar days of the occurrence, to the building assistant principal (Compliance Officer.) 2. The assistant principal shall discuss, review, attempt to resolve the complaint, and issue a decision within ten (10) calendar days after receipt of the complaint. <p><u>Step Two</u></p> <ol style="list-style-type: none"> 1. If not satisfied with the assistant principal’s decision, the complainant shall appeal the decision in writing to the Director within ten (10) calendar days after receipt of the decision. 2. The Director shall conduct a review and issue a decision within ten (10) calendar days after receipt of the appeal. <p><u>Step Three</u></p> <ol style="list-style-type: none"> 1. If not satisfied with the decision of the Compliance Officer, the complainant may appeal the decision to the Joint Operating Committee at its next regular Board meeting by notifying the Joint Operating Committee Secretary in writing within ten (10) calendar days after receipt of the Compliance Officer’s decision. 2. The Board shall conduct a review and issue a decision within thirty (30) days following the Joint Operating Committee meeting at which the complaint was presented. <p>Refer to Personnel Plan for “Non-Discrimination Grievance Report” and “Accommodation Request Form”</p>	

