



Section: PUPILS
Title: USE OF MEDICATIONS
Adopted: September 17, 1996
Revised: April 19, 2005

	209. USE OF MEDICATIONS	
Purpose	<p>The Joint Operating Committee shall not be responsible for the diagnosis and treatment of student illness. The Health and Safety Coordinator is the only employee who may dispense medication.</p> <p>The administration of a physician prescribed medication in accordance with the direction of a parent or guardian to a student during school hours will be permitted only when failure to take such medication would jeopardize the health of the student.</p>	
Definitions	<p>For purposes of this policy, “medication” shall include all medicines prescribed by a licensed physician.</p>	
Authority	<p>Before any medication may be administered by any student during school hours, the Joint Operating Committee shall require the written request of the parent or guardian which shall give permission of such administration and relieve the Joint Operating Committee and its employees of liability for administration of medication.</p> <p>The written order of the prescribing physician shall include the purpose of the medication, the dosage, the time at which the medication shall be administered, length of period for which the medication is prescribed, and possible side effects of the medication.</p> <p>The document shall be kept on file in the office of the nurse. No medication shall be administered to any student by any employee of the Joint Operating Committee.</p>	
Delegation of Responsibility	<p>The Director shall develop procedures for the administration of medication which shall provide that all medications shall be administered by the student himself/herself, where the family physician so directs.</p> <p>Procedures for the taking of medication by the student.</p> <ol style="list-style-type: none"> 1. The Health and Safety Coordinator is the only employee who may dispense medication. 2. Medication may be taken by a student during school hours under the following conditions: <ol style="list-style-type: none"> (a) Written request must be made by the parent or guardian prior to administration of medication. (b) Written request must also relieve the Joint Operating Committee and its employees of any liability for the administration of medication. 	

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	<p>(c) Written request must include the purpose of the medication, the dosage, the time at which the medication shall be taken, length of period for which the medication is prescribed, and possible side effects of the medication.</p> <p>(d) Student must report to the nurse's office and take the medication in the presence of the nurse.</p> <p>(e) Medication must be securely stored and kept in the original labeled container.</p> <p>(f) The Nurse shall maintain a record of the name of the student to whom medication may be administered, the prescribing physician, the dosage and timing of the medication and a notation of each instance of administration.</p> <p>Procedures for student self-administration of an asthma medication inhaler.</p> <ol style="list-style-type: none"> (1) A written statement must be provided by a physician, certified registered nurse practitioner, or physician assistant that provides the name of the drug, the dose, the times when the medication is to be taken and the diagnosis or reason that the medicine is needed unless the reason should remain confidential. The statement shall include the potential of any serious reaction that may occur to the medication, as well as any necessary emergency response. The statement shall state whether the child is qualified and able to self-administer the medication. This statement shall be provided to the Health and Safety Coordinator. (2) The parent or guardian is required to submit a written request that the LCCTC comply with the above referenced order. The written request shall include a statement relieving the LCCTC or any LCCTC employee of any responsibility for the benefits or consequences of the prescribed medication when it is parent-authorized and acknowledging that the LCCTC bears no responsibility for ensuring that the medication is taken. This written request shall be provided to the Health and Safety Coordinator. (3) The LCCTC reserves the right to require a statement from the physician, certified registered nurse practitioner or physician assistant for the continued use of any medication beyond a specified time period. (4) The student must demonstrate to the LCCTC's Health and Safety Coordinator that she/he is capable of self-administering the medication. (5) The student is responsible for self-administering the medication in the prescribed manner. (6) The student may not transfer the medication to any other individual. (7) If a student abuses or ignores these LCCTC policies, the LCCTC will confiscate the inhaler and remove the privileges to carry the medication. <p>No medication may be taken by a student unless all of the above stated procedures are followed.</p>	

