



**Section:** ADMINISTRATIVE EMPLOYEES  
**Title:** APPOINTMENT OF SUPERINTENDENT OF RECORD  
**Adopted:** February 20, 1996  
**Revised:**

	<p><b>303. APPOINTMENT OF SUPERINTENDENT OF RECORD</b></p>	
<p>1. Authority</p>	<p>The Superintendent of Record shall be appointed by the Joint Operating Committee.</p> <p>The term of office shall be two (2) years and shall begin on July 1 and end on June 30. Salary shall be set by the Joint Operating Committee.</p> <p>The Superintendent of Record shall be a District Superintendent serving in that capacity in one of the participating school districts.</p> <p>The rotation of the Superintendents of the six Lebanon County School Districts for appointment as Superintendent of Record shall be as follows:</p> <p>The appointment shall be made according to the Superintendent's seniority of service in the Lebanon County Schools. The Superintendent having the most years of service in Lebanon County shall receive the first appointment as Superintendent of Record. The Superintendent shall be followed by the next Superintendent with the greatest number of years of service. The rotation shall be followed until all have had the opportunity to serve.</p> <p>The Superintendent of Record shall serve as a professional advisor to the Joint Operating Committee upon request and shall serve as a member of the Executive Planning Committee. S/He shall work with the Administrative Director to promote a working relationship between the community, industry and the school.</p> <p>S/He shall be instrumental in coordinating the activities of the Superintendents' Advisory Committee of the school and will be responsible for reviewing and signing forms if required by the Department of Education.</p>	<p>SC 1850.1</p>

