



Section: OPERATIONS  
 Title: TRANSPORTATION  
 Adopted: September 16, 1997  
 Revised: August 21, 2007

<b>806. TRANSPORTATION</b>		
1. Purpose	<p>Transportation for students shall be provided in accordance with law and Joint Operating Committee policy. Transportation to or from the Lebanon County Career and Technology Center shall be the responsibility of the sending district. Transportation to and from field trips, class trips, student organization events and other similar activities shall be the responsibility of the Lebanon County Career and Technology Center.</p>	
2. Authority	<p>The Joint Operating Committee shall contract for bus services as needed for transportation of students for field trips and extra curricular activities.</p> <p>A school bus driver shall not be employed until s/he has complied with the mandatory background check requirements for criminal history and child abuse and the contractor has evaluated the results of that screening process.</p>	<p>SC 1361, 1362                      1850.1                      Title 22                      Sec. 23.1, 23.2, 23.4                      SC 111                      Title 22                      Sec. 8.1 et seq                      23 Pa. C.S.A.                      Sec. 6301 et seq</p>
3. Delegation of Responsibility	<p>The field trip/extra curriculum advisor shall be responsible for the discipline of students while they are being transported.</p> <p style="text-align: center;"><u>Reports of Employee Crimes/Child Abuse</u></p> <p>The Lebanon County Career and Technology Center's bus drivers and/or the transportation contract carriers shall be responsible to inform the Lebanon County Career and Technology Center in writing at the beginning of each school year whether or not they or any of their employees:</p> <ol style="list-style-type: none"> <li>1. Have been charged, subsequent to approval as a Lebanon County Career and Technology Center bus driver, with a criminal offense that would bar their employment as bus drivers or contracted service providers.</li> <li>2. Were charged with a crime deemed serious under the criteria established by law.</li> <li>3. Have been charged with or convicted of crimes that affect their suitability to have direct contact with students.</li> </ol> <p>This responsibility is in addition to the requirement for clearances that must be presented to the Lebanon County Career and Technology Center when an individual is initially hired by the Lebanon County Career and Technology Center or the contract carriers.</p>	<p>Title 22                      Sec. 23.4</p> <p>SC 111                      Pol. 504</p>

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	<p>The Lebanon County Career and Technology Center and contract carriers shall have procedures in place to ensure they are notified by their employees when the employees are charged with crimes or child abuse. The procedures shall also include the provision that the failure on the part of employees to make such a timely notification shall subject them to disciplinary action, including termination.</p> <p>If any bus drivers have been charged as stated in this policy, the transportation contract carriers shall, in their written, yearly notification, include the name of the employee, nature of the offense, and the status of the disposition. The Lebanon County Career and Technology Center will review this information to determine if the employee shall continue to transport the Lebanon County Career and Technology Center’s students.</p> <p>References  School Code – 24 P.S. Sec. 111, 1331, 1361, 1362, 1374, 1850.1  State Board of Education Regulations –  22 PA Code Sec. 8.1 et seq., 23.1, 23.2, 23.3, 23.4  Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.  Joint Operating Committee Policy – 504</p>	