



Section: PROGRAMS
Title: CURRICULUM DEVELOPMENT
Adopted: September 17, 1996
Revised: September 21, 2004

| 105. CURRICULUM DEVELOPMENT | | |
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| 1. Purpose | <p>The Joint Operating Committee is responsible for the improvement of the educational program of the school. Curriculum is developed, evaluated, modified or updated on a continuing basis.</p> <p>Curriculum is defined as a series of planned instruction that is coordinated, articulated and implemented to result in achievement of specific knowledge and skills, and application of such knowledge by all students.</p> <p>The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Joint Operating Committee.</p> <p>In order to provide a quality educational program for CTC students, the Joint Operating Committee shall adopt a curriculum plan that includes the requirements for courses to be taught; courses adapted to the development and needs of students; and a remediation plan for students not achieving proficiency.</p> | Title 22 Sec. 4.4, 4.13 |
| 2. Definition | <p>Planned instruction is defined as all planned learning activities including, but not limited to:</p> <ul style="list-style-type: none"> • Planned vocational, technical and academic courses. • School-To-Work experiences including, but not limited to cooperative education, job shadowing, clinical experiences. • Youth organization activities. • Independent study. • Other educational experiences as approved. | Title 22 Sec. 4.3, 4.4, 4.12, 4.13, 4.21, 4.22, 4.23, 4.25, 4.26, 4.27, 4.29, 4.82 |
| 3. Guidelines | <p>The Joint Operating Committee is responsible for curriculum and requires compliance with the following:</p> <ul style="list-style-type: none"> • Consistency with state mandates, standards and regulations. • Supports identified student needs. • Supports identified employer needs. | SC 1517, 1518 |

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| <p>4. Delegation of Responsibility</p> | <ul style="list-style-type: none"> • Provides flexibility to meet the diverse learning styles of the students. • Supports and enhances the talents and interests of the students. • Provides students with up to date references, media and software resources. • Provides students with guidance and counseling services to assist in career and post secondary education planning. • Provides a continuum of programs and services for exceptional students pursuant to law and regulations. • Provides all students with equal educational opportunity pursuant to law and regulations. • Provides career awareness and employability skills to enhance the school to work transition. • Provides school to work experiences including school-based activities, connecting activities and work-based activities. • Provides youth leadership opportunities including community service, competition and officer training. <p>The Administrative Director is responsible to the Joint Operating Committee for curriculum and shall:</p> <ul style="list-style-type: none"> • Establish guidelines for curriculum development. • Establish guidelines for involvement of business advisory committees in curriculum preparation. • Establish guidelines for implementing new programs/ curriculum. • Establish programs to remediate students when requested by the home district. <p>A listing of all curriculum materials shall be made available for the information of parents, students, staff and Joint Operating Committee members.</p> <p>With prior Joint Operating Committee approval, the Administrative Director may conduct pilot programs deemed necessary to the continuing improvement of the instructional program.</p> <p>The Administrative Director shall report periodically to the Joint Operating Committee each pilot program, along with its objectives, evaluative criteria and costs.</p> | <p>Title 22 Sec. 4.4 (d) (1)</p> <p>Title 22 Sec. 4.4, 4.82</p> |

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| | <p>The Joint Operating Committee encourages, where it is feasible and in the best interest of students, participation in State-initiated pilot programs of educational research.</p> <p>The Joint Operating Committee directs the Administrative Director to pursue actively State and federal aid in support of research activities.</p> <p><i>See Staff Handbook for Curriculum Plan and Craft Advisory Committee Guidelines/Forms.</i></p> | |