



Section: PROGRAMS
Title: GUIDANCE COUNSELING
Adopted: September 17, 1996
Revised: May 15, 2007

| | 112. GUIDANCE COUNSELING | |
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| <p>1. Philosophy</p> | <p>The guidance department is concerned with recruiting eligible students who can benefit from existing opportunities and assisting them in developing their abilities to the fullest in becoming contributing members of society. The guidance office will provide student assessment services, information services, counseling services, planning, placement and follow-up services to help prepare the student for a successful and fulfilling adult life.</p> <p>The guidance program will assist students in achieving vocational maturity. Vocational development is a continuous process that takes into consideration the individual’s personal needs and resources, as well as the social and economic needs of society. People differ in habits, abilities and personalities; and by virtue of these differences each person can qualify for a variety of occupations, and each occupation can accommodate a variety of people. Work satisfaction and social adjustment depend upon the extent to which the individuals find adequate outlets for their abilities, interest and values. Vocational development begins when the individual realizes that an occupation can help meet personal needs. Counselors assist individuals in examining the choices available to them, gain first hand knowledge about occupations and arrive at a satisfactory vocational plan.</p> <p>Guidance counselors at the high schools within the area served by Lebanon County Career and Technology Center constitute one of the most important forces in the overall success of the program. The Career and Technology Center counselor will provide orientation information to the home school guidance personnel and insure that all students understand the opportunities available to them through the various vocational technical programs offered. The counselor will assist the home school counselors in recruiting and selecting students and insure that all students have an opportunity to apply to the Career and Technology Center.</p> <p>Once enrolled at the Career and Technology Center, the counselor will provide educational and personal counseling as well as assistance in finding employment or pursuing post-secondary education.</p> | <p>22 § 7.1 et. seq.</p> |

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| <p>2. Responsibility</p> | <p>The counselor provides services for the entire school population by maintaining a suitable educational environment for all students through consultation with teachers and staff. Every effort is made to identify developmental problems early and to assist the individual student to overcome these problems. Group counseling is used to assist the student to become more effective in interpersonal relations, to develop positive job attitudes and to aid students in a job search.</p> <p>Since much of the success of the vocational technical program will stem ultimately from the positive work traits of the students and graduates, effective guidance and placement cannot be overemphasized. Effective counseling is necessary to insure that students are appropriately matched with existing opportunities.</p> <p>A Guidance Plan shall be prepared by the Guidance Counselor under the supervision of the Assistant Director.</p> <ul style="list-style-type: none"> • Refer to the Personnel Plan for Guidance Counselor Position Description. • Refer to the Guidance Plan for Counseling Programs and Services. | |