LEBANON COUNTY CAREER AND TECHNOLOGY CENTER

Section: PROGRAMS

Title: SPECIAL LEARNER ASSISTANCE

Adopted: September 17, 1996

Revised:

	113. SPECIAL LEARNER ASSISTANCE	
1. Purpose	Every special learner attending the Lebanon County Career and Technology Center shall be offered an educational program that meets his/her individual needs and is suited to his/her unique abilities.	§ 1371
	A person with "special needs" who is capable of learning the basic operational procedures and who appears to have the ability to profit from education in the specific program in which he/she is interested, shall be involved in the following steps: - The regular application must be completed and submitted to the Career and Technology Center Facilitator. - Applications shall be processed by the Facilitator and Counselor. - Parents/Guardians and the applicant shall be given the opportunity to visit the school, tour the shop, speak to the teacher and review the curriculum. - For those pupils who are accepted for enrollment, the teacher shall have availability to any information which will be helpful in the instructional process. This information shall include the identification of any physical or educational disabilities. - Prior to the enrollment of a handicapped/disadvantaged person, the CTC shall have input to the Individual Education Program. A copy of the IEP shall be on file in the Guidance Office of the CTC.	
	If at any time an identified student is unable to conform to safe shop practices or to adapt to learning standards, he/she, after consulting with teacher, counselors, parents and sending school, may be released from the program. The person may be transferred to another program or returned to their former school.	§ 1371 et seq.
	It is understood that the "special needs" pupil may have competence in only a part of the regular curriculum. Therefore, upon the pupils arriving at a point of diminishing returns in the learning process, after consulting with the teacher, counselor, parents and sending district, the individual may be withdrawn from the program.	
2. Responsibility	The Administrative Director will prepare guidelines to implement the Special Learner Assistance program. ***See Guidance Plan for Special Learner Assistance Guidelines.***	