



Section: CLASSIFIED EMPLOYEES
Title: OVERTIME
Adopted: February 20, 1996
Revised: August 21, 2007

	519. OVERTIME	
1. Purpose	In order to ensure compliance with applicable federal law regarding payment of overtime, and to ensure consistent treatment of all employees subject to such policy and law, the following guidelines are established.	Fair Labor Standards Act 29 U.S.C. SC 201 et seq
2. Authority	<p>In accordance with the Fair Labor Standards Act and this policy, overtime shall be paid for work in excess of 40 hours per workweek.</p> <p>Overtime accrues only when the employee performs work within the same job classification; when employees at their option agree to perform occasional or sporadic work within a different job classification, then such hours shall not qualify for overtime.</p> <p>No overtime shall be scheduled or worked without the prior approval of the immediate supervisor.</p> <p>For purposes of computing overtime, credit shall be given only for hours worked as recorded in the school's records and as provided by law.</p> <p>Any conflict between this policy and applicable agreements shall be reported to the Administrative Director when such conflict arises.</p>	29 C.F.R. SC 531-800