



**Section:** CLASSIFIED EMPLOYEES  
**Title:** SEVERANCE PAY  
**Adopted:** February 20, 1996  
**Revised:** August 21, 2007

	<b>523. SEVERANCE PAY</b>	
<p>1. Purpose</p> <p>2. Guidelines</p> <p>3. Eligibility</p>	<p>Encourage and reward appropriate use of sick leave.</p> <p>Employees who retire as per PSERS guidelines for normal retirement will be reimbursed for unused sick days at the same rate specified in the Collective Bargaining Agreement between the JOC and the Educational Support Professionals staff. The payment shall be made after June 30 of the year in which the employee retires.</p> <p>The employee must have at least ten (10) years of service with the Lebanon County Career and Technology Center prior to retirement. If the employee does not retire while employed with the Lebanon County Career and Technology Center the eligibility is terminated.</p>	