

LEBANON COUNTY CAREER AND TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE MINUTES

May 19, 2020

I. The regular business (**virtual**) meeting of the JOC was called to order at 6:30 p.m. by the President, Ruth Ann Schlegel.

II. Salute to the flag by all in attendance.

III. Roll Call – Present*

Annville Cleona	**Ben Dohner	Darren Grumbine
Cornwall Lebanon	* Ruth Ann Schlegel	Joel Zug
Eastern Lebanon	*Amber Weaver	Dotty Noll
Northern Lebanon	*David Kline	Mike Marlowe
Palmyra	*Jeffrey Putt	Christopher Connell
Lebanon	*Tracy Johnsen	Heather Eggert

Others present:

Glenn Meck	Tina Geyer	Dr. Philip Domencic
Justin Weaber		

****Ben Dohner joined by phone. *All others attended by Zoom.**

IV. Public Comment - none

V. Minutes

It was moved by Mr. Putt, seconded by Mr. Kline to approve the minutes of the April 21, 2020 regular business meeting. All members voting aye.

VI. Director's Report

A. Review of 2020-2021 Budget Revisions – Tina Geyer
B. Update on Water Replacement Project – Glenn Meck

VII. Communications - None

VIII. Business Reports

A. Financial Report

It was moved by Mr. Kline, seconded by Mr. Putt that we approve the Financial Report for the period ended April 30, 2020 as attached. All members voting aye.

B. Cafeteria Report

It was moved by Mr. Kline, seconded by Mr. Putt that we approve the Lebanon County Career and Technology Center - Cafeteria Report for the month ended April 30, 2020 as attached. All members voting aye.

IX. Approval of Bills

It was moved by Mr. Kline, seconded by Mr. Putt That we approve the bills/transfers as attached in the amount of \$746,017.23. Included in this amount is the following Capital Reserve Fund checks:

Vendor	Check No.	Amount
Steckbeck Engineering & Surveying, Inc.	35856	\$24,795.97
		<hr/> \$24,795.97

All members voting aye.

X. Personnel

A. Superintendent of Record

It was moved by Mrs. Weaver, seconded by Mrs. Johnsen that Philip Domencic be appointed as the Superintendent of Record for the 2020-2021 academic year at the stipend of \$4,000.00. All members voting aye.

B. Election of JOC Treasurer

- 1.) It was moved by Mr. Dohner, seconded by Mrs. Weaver to nominate Mr. David Kline to serve as JOC Treasurer for a one-year term beginning July 1, 2020. (Policy 005)
- 2.) It was moved by Mr. Putt, seconded by Mr. Dohner to close the nominations for treasurer. All members voting aye.
- 3.) Mr. David Kline will serve as JOC Treasurer for a one-year term beginning July 1, 2020. All members voting aye.

C. Nursing Service Agreement

It was moved by Mrs. Weaver, seconded by Mr. Putt that we approve the Nursing Service Agreement with Cornwall-Lebanon School District for the 2020-2021 school year. The compensation will not exceed \$5,000 without JOC approval. All members voting aye.

XI. Curriculum - No Items

XII. Finance

A. Revised Budget Approval

It was moved by Mr. Kline, seconded by Mrs. Weaver that the 2020-2021 revised budget in the amount of \$9,020,350 be initially approved and recommended to the six member districts. All members voting aye.

B. School Lunch Program

It was moved by Mr. Kline, seconded by Mr. Putt that we approve participation in the National School Lunch Program and the following school lunch program prices for the 2020-2021 school year:

Student Paid Lunch	\$3.00
Student Reduced Lunch	\$0.40
Adult Lunch	\$4.00
School Milk	\$0.50

(No increase)

All members voting aye.

C. Auditor

It was moved by Mr. Kline, seconded by Mrs. Weaver that we approve Sager, Swisher and Company, LLP to complete the local audit for the school year ended June 30, 2020 at a cost not to exceed \$17,500 as attached (No increase.) All members voting aye.

D. Food Service Management Contract

It was moved by Mr. Kline, seconded by Mr. Putt that we approve the renewal contract for the operation of the food service program to Nutrition Group for 2020-2021. The operational budgets are based upon the National School Lunch Program guidelines. All members voting aye.

E. New Water Meter Vault and Water Main Replacement Project

It was moved by Mr. Kline, seconded by Mrs. Johnsen that we award the bid for the New Water Meter Vault and Water Main Replacement Project to the lowest responsible bidder Woodland Contractors, Inc. in the amount of \$223,076. All members voting aye.

F. New Water Meter Vault and Water Main Replacement Project – Notice to Proceed

It was moved by Mr. Kline, seconded by Mr. Putt that we issue the notice to proceed for the New Water Meter Vault and Water Main Replacement Project effective Monday, June 8, 2020. All members voting aye.

An Executive Session followed the meeting to discuss personnel.

XIII. Adjournment

It was moved by Mr. Putt, seconded by Mr. Dohner that we adjourn the meeting at 7:05 p.m.

Respectfully submitted,

Tina M. Geyer,
Secretary

Next Meeting – June 16, 2020