



November 5, 2020

Dear Parents/Guardians of Lebanon CCTC students.

The PA Department of Health and PA Department of Education guidelines for building closure recommend that schools with two to four positive cases close for in-person learning for a period of 5 to 7 days.

The Lebanon CCTC has conducted an internal investigation concerning COVID-19 and our recommendation is to transition to virtual learning for all Lebanon CCTC students, beginning Friday, November 6, 2020 until November 13, 2020, with students returning for in-person instruction on Monday, November 16, 2020.

Student attendance between Friday, November 6, 2020 through Friday, November 13, 2020 is mandatory. All CTC instructors will be reaching out to each student with an outline of instruction during the week of virtual learning. It is important to continue to attend and complete all work that is assigned.

Please do not become complacent in your diligence toward COVID-19 as we must continue to follow mitigation guidelines:

- Wash hands frequently;
- Wear a mask or face covering;
- Maintain social distancing;
- Avoid large gatherings, especially those where individuals are not social distancing or wearing a face covering;
- Conduct screening of your child at home each day; and
- If your child is sick, please keep him or her home.

The Lebanon County Career & Technology Center will continue to do everything possible to keep our students, staff as safe as possible. We need your help as parents, students, and community members to do your part and follow the recommended mitigation guidelines. We must work together to offer our students the best possible educational opportunity.

Sincerely,

Glenn K. Meck

Administrative Director

Lebanon County Career & Technology Center