

**LEBANON COUNTY
CAREER AND TECHNOLOGY CENTER**

February 16, 2021, 6:30 P.M.

Board/Conference Room/Virtual Meeting

A G E N D A

I. Call to Order

II. Salute to Flag

**III. Roll Call: Ben Dohner, Tracy Johnsen, David Kline,
Jeff Putt, Ruth Ann Schlegel, Amber Weaver**

Alternates: Darren Grumbine, Heather Eggert, Mike Marlowe
Christopher Connell, Joel Zug, Dotty Noll

IV. Public Comment

V. Minutes - JOC Meeting – January 19, 2021

VI. Director's Report

VII. Communications - none

VIII. Business Reports (Mr. Kline)

A. Financial Report

Suggested Motion: That we approve the Financial Report for the period ended January 31, 2021 as attached.

B. Cafeteria Report

Suggested Motion: That we approve the Lebanon County Career and Technology Center - Cafeteria Report for the month ended January 31, 2021 as attached.

IX. Approval of Bills (Mr. Kline)

Suggested Motion: That we approve the bills/transfers as attached in the amount of \$946,134.32. There are no Capital Reserve Fund checks included in this amount.

X. Personnel Matters (Mrs. Weaver)

A. Resignation

Suggested Motion: That we accept the resignation of Clarence Fox, Authority member, effective January 20, 2021.

B. Occupational Advisory Committee - Addition

Suggested Motion: That we approve the following additions to the Electrical Technology Occupational Advisory Committee Membership List for the 2020-2021 school year.

Trenton Brubaker (student)
Sara Brubaker (parent)
Nick Blose
Marty Grimm

C. PN Part-Time Evening Instructor and Substitute

Suggested Motion: That we employ the following instructor at the rate of \$35.00 per hour and add to our approved PN Part-Time Evening Instructor and add to our Substitute List for the 2020-2021 school year. Criminal record checks, child abuse clearance and employment verification forms on file.

<u>Name</u>	<u>Retro/Effective Date:</u>
Kimberly Haberstroh	February 10, 2021

D. Substitute - Instructor

Suggested Motion: That we approve the following person as a substitute instructor for the 2020-2021 academic year at the \$110.00 per day rate. Criminal record checks, child abuse clearance and employment verification forms on file.

<u>Name</u>	<u>Effective:</u>
Jayne Goldkind	February 17, 2021

XI. Curriculum (Mr. Putt)

A. School Calendar – First Review

Suggested Motion: That we approve the 2021-2022 school calendar for first review as attached.

B. Occupational Advisory Committees Report

Suggested Motion: That we approve the Administration’s additional response to the Occupational Advisory Committee as follows.

<u>Electrical Technology</u>
The Administration has thanked Mr. Derr for his complete and thorough submission.

XII. Finance (Mr. Kline)

A. Additional Revenue

Suggested Motion: That we accept additional revenue for the following for the fiscal year ending June 30, 2021 in the amount of \$555,458.00.

Higher Education Emergency Relief Fund (HEERF) – Student Portion	\$153,458.00
Adult Education Direct Loans	\$2,000.00
FT PN Direct Loans	\$200,000.00
PT PN Direct Loans	\$200,000.00
Total	<u>\$555,458.00</u>

B. Engineering Service Contract

Suggested Motion: That we approve the proposed contract with Steckbeck Engineering & Surveying Inc. to provide professional services related to preparing bid documents and bid phase services for paving repairs to the Center’s access drive and parking lots in an amount not to exceed \$9,100.00.

XIII. Adjournment

Next Meeting – March 16, 2021