



pennsylvania

DEPARTMENT OF EDUCATION

ARP ESSER Health and Safety Plan Guidance & Template

Section 2001 (i)(I) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

- 1 . How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;

3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:
 - b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);
 - c. Handwashing and respiratory etiquette;
 - d. Cleaning and maintaining healthy facilities, including improving ventilation;
 - e. Use of masks and face shields;
 - f. Diagnostic and screening testing;
 - g. Efforts to provide COVID-19 vaccinations to school communities;
 - h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
 - i.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021. * The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAS to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAS may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the

current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
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- [PDE Accelerated Learning Through an Integrated System of Support](#)
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Health and Safety Plan Summary: Lebanon County Career & Technology Center

Initial Effective Date: July, 2021

Date of Last Review: August 17, 2021

Date of Last Revision: February 17, 2022

As a Secondary and Post-Secondary educational institution LCCTC will adapt as necessary to provide updated information specific to the most up-to-date guidance from CDC, PA Department of Health and PA Department of Education for the reopening and operation.

Any individual associated with the school (student or staff) who is diagnosed by a medical provider with COVID-19 will need to meet the Lebanon CCTC protocol for return-to-school. Students or staff that report symptoms related to COVID-19 will be directed to the Health Room Attendant for diagnosis and if need be quarantined until the individual can be sent home.

Cleaning and sanitization will be done daily throughout the building to ensure that all areas are clean. Bathrooms and cafeteria will be sanitized throughout the day to maintain clean and sanitized areas.

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food service.

Students will have access to devices either supplied by their home school or the

Our School Counselors are available daily for in-person meetings with any student who needs assistance with social or emotional issues. Our Counselors have regular hours for students to meet with them virtually, if needed. Daily helpful hints are posted on our "Counselor Corner" to assist students in dealing with social or emotional needs.

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

| <u>ARP ESSER Requirement</u> | <u>Strategies, Policies, and Procedures</u> |
|---|---|
| a. Universal and correct wearing of masks; | The Lebanon CCTC will follow the latest mandates from PDE, and PA Department of Health regarding the use of face coverings for students, staff, and visitors. |
| b. Modifying facilities to allow for <u>physical distancing</u> (e.g., use of cohorts/podding); | The Lebanon CCTC will follow all mandates issued for social distancing. The Lebanon CCTC will implement to the best of our ability to adjust social distancing without impeding the educational process in each career and technical program. Schedules will be adjusted to minimize student movement throughout the building; this includes possible |

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| | adjustments to cafeteria usage when feasible. |
| c. Handwashing and respiratory etiquette; | Procedure for hygiene practices will be presented to each instructor during inservice training in accordance with guidelines from CDC, PA Department of Health. Signs demonstrating handwashing and respiratory etiquette signs will continue to be posted throughout |

| ARP <u>ESSER</u> Requirement | <u>Strategies, Policies, and Procedures</u> |
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| d. Cleaning and maintaining healthy facilities, including improving ventilation; | the building. Students will be encouraged to wash hands when necessary, The Lebanon CCTC will continue cleaning and sanitizing throughout the 21-22 school year. The Lebanon CCTC building will be disinfected each night and high traffic areas will be disinfected during the day such as: handrails, common areas and bathrooms. Ventilation procedures will continue to be implemented to recycle incoming and outgoing air. |
| e. Contact tracing in combination with isolation and quarantine, in collaboration with the State and local health departments. | In collaboration with our sending districts, Health Room Attendant and administrators will be responsible for making decisions regarding quarantine. Isolation and program adjustments based on current CDC, PA Department of |

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| <p>f. Diagnostic and screening testing;</p> | <p>Health and PA Department of Education recommendations.</p> |
| <p>g. Efforts to provide vaccinations to school communities;</p> | <p>Students, parents/guardians, and staff will be encouraged to self-report symptoms or exposure to COVID-19 to school administration.</p> <p>Any individual on school property who develops COVID-19 symptoms, tests positive or may be a probable COVID19 patient will be directed to quarantine until they are released by their primary care physician, or the symptoms have subsided in accordance with the latest PA Department of Health, CDC or PDE guidance.</p> <p>The Lebanon CCTC will offer COVID-19 Antigen Rapid tests to students and staff. Permission slips will be submitted prior to administering the test. Student test will be administered by parents', not a representative of the Lebanon CCTC. Permission documentation for students and staff will be kept on file at the Lebanon CCTC</p> |
| <p>h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and</p> | <p>The Lebanon CCTC will continue to partner with the Lebanon-Lancaster I.U. 13, local medical facilities to provide information on vaccination opportunities to our staff and students.</p> <p>Appropriate accommodations for student with disabilities will be determined on a case-by-case basis depending on the specifics of an</p> |

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| | individual. Accommodations will be determined with input by student's primary care physician, parents, |
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| ARP <u>ESSER</u> Requirement | Strategies, <u>Policies</u> , and Procedures |
|---|---|
| | LCCTC Health Room Attendant and other key personal. |
| Coordination with state and local health officials. | <p>The Lebanon CCTC will continue to collaborate with local medical facilities, CDC, PA Department of Health and PA Department of Education to ensure the health and safety of our students, staff, and community members.</p> <p>the Lebanon CCTC may amend the safety plan and new guidance is received by CCDC, PA Department of Health and PA Department of Education</p> |

Health and Safety Plan Governing Body Affirmation Statement

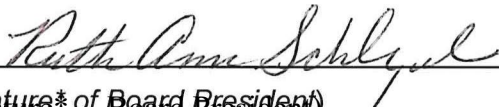
The Board of Directors/Trustees for Lebanon County Career & Technology Center reviewed and approved the Health and Safety Plan on August 17, 2021.

The plan was approved by a vote of:

(e Yes
0 No

Affirmed on: August 17, 2021

By:



(Signature* of Board President)

Ruth Ann Schlegel

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident