**New Teacher Induction & ORIENTATION PROGRAM WorkSHOP. All meetings will be after students leave from 2:20-3:15 p.m. on a Wednesday, unless otherwise indicated. Some meetings are for inductees only. Mentors need not attend all sessions, but are welcome.**

**Tentative Schedule for 2022-2023**

**First Year Teachers**

**NEW TEACHER INDUCTION & ORIENTATION PROGRAM WORKSHOP**

**All meetings will be after students leave from 2:20-3:15 p.m. on a Wednesday, unless otherwise indicated.**

**Administrator**: Andra Groller, Assistant Director of Programs

**Facilitator:** Marilyn Lathrop, Instructional Coach

\*Who should attend? Some meetings will be for inductees only. Mentors need not attend all sessions, but are welcome!

**Tentative Location**:*Board Room room unless otherwise specified*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Day/Date** | **Who should attend?** | **Topic** | **Speaker/Presenter** | **D.Framework**  **Correlation**  Domain/Component |
| **Preservice**  **Tentative:**  **\*This item would require an MOU to the CBA.** | 1st year teachers or teachers who started middle of previous year | -Teacher Tour Day: Intro to sending districts, possibly meet/Zoom with principals for 15-20 mins  -Pre-service orientation days  **-** \*Admin will present on Safety procedures during orientation: *\*Emergency guidelines handbook, drills, off-site evacuation locations (what to take with you)* | **Admin staff** | **\*2e**  **\*\*Could principals “visit” via web meetings or send a short video about their school and students** to share about districts and community, student life, tour buildings**?** |
| **TBD** | 1st year teachers and new mentors | Inductee/mentor meet and greet luncheon  Share and discuss what the inductee mentor relationship looks like | **Admin and Coach** |  |
| 09/14/2022 | All  Career Center | -Activities Checklist and schedule  -Teacher Induction Program Overview  \*Practice and Conduct for Education  *Journal log-Schoology* | Marilyn Lathrop, Instructional Coach  Andra Groller, Assistant Director | \*4f |
| 09/28/2022 | 1st year teachers  Location: Board Room | Student Information System  -Attendance  -Discipline Entries  -Grades  -Progress Reports  CTSO’s/Skills USA | Kelly Flowers, School Counselor  Ryan Gerz and Brian Peffley Skills USA | 4b,d |
| 10/5/2022 | All | Classroom Management  Disruptive Student Behavior  De-Escalation Strategies  (Safe Schools)  *PBIS-* [*https://www.pbisworld.com/*](https://www.pbisworld.com/)  *Mentor-Inductee role play time allowing* | Marilyn Lathrop, Instructional Coach  Andra Groller, Assistant Director of Programs | 4a,e |
| 10/19/2022 | Year 1 | PAETEP-Evaluation/Act 13 | Marilyn Lathrop, Instructional Coach  Andra Groller, Assistant Director of Programs | 2a,d |
| 11/2/2022 | Year 1 | Serving Students with Special Needs  Intro: Paraprofessionals and what they can do to support students  IEP input forms- intro and directions | Special Populations:  Janet Garchinsky | 1b,d,e |
| 11/16/2022 | Year 1 | Danielson Framework  And Lesson Planning  SAS-Standards Aligned System  Crosswalks | Marilyn Lathrop, Instructional Coach and Andra Groller, Assistant Director of Programs | 1c,d |
| 12/7/2022 | Year 1 | Discuss New and existing school policies  Mental Health and Emotional Well Being | Assistant Director:  Andra Groller  Kelly Flowers and Theresa Tobias, School Counselors | 4f  2a.b.d; 4c |
| 01/11/2023 | Years 1 | Assessments: Formative and Summative | Marilyn Lathrop, Instructional Coach | 1f |
| 01/18/2023 | Years 1 | Teaching and Learning Strategies | Marilyn Lathrop, Instructional Coach | 1e, 3b,c,e |
| 1/25/23- | All Inductees | SPM goals and PA ETEP mid-year reflection | Andra | 4a,e |
| 2/1/23 | All | SAP referrals  \**Forms also available in Spanish*  Winter Learning Walks | Joan Kreiser, SAP  Assistant Director of Programs-  Andra Groller and | 4f |
| 2/15/23 | Year 1 | Teaching Strategies Part II Reading Strategies for comprehension, processing, and engagement  Submit request for teacher driven discussion topics | Marilyn Lathrop, Instructional Strategies | 1f; 4a,e  1d, e  3a ,b, c |
| 3/1/23 | 1 | Assessment Strategies P-II  Depth of Knowledge  UDL Wheel/Crosswalk  HOT Questions | Marilyn Lathrop, Instructional Strategies | 1d, 2c |
| 3/15/23 | 1 | - Standards Aligned System  -Cooperative Education  *-NOCTI (rescheduled?)* | Andra Groller- SAS Kelly Flowers, School Counselor  Theresa Tobias, School Counselor | 1f, 3b |
| 4/12/2023 | 1 | -Teacher Driven Discussion Topics  -Math topics  -MAX teaching/Collins writing | Marilyn Lathrop, Instructional Coach  -Kerry Hartman, math teacher | 4a  1e, 3b, c |
| 4/26/2023 | All | End of year requirements  End of Year Induction survey |  | 4a |
| 5/10/2023 | All inductees | -Vocational I Certification  -Occupational Competency Assessment application  PPID#  Review of various certifications for growth, praxis tests, PSU Record of Application, importance of staying on track with classes, class checklist sheet,  list of what classes are expected for VOC 1 and 2, professional development/networking activities | Penn State Rep: Wilda Hackman  Jamie Lupia | 4e |
| 05/11/2023 | All Inductees | End of Year Celebration Lunch/Program Evaluation |  |  |

\*\*Proposed Preservice orientation could include: Intro to all Admin, sending district overviews, tour of building, acclimation to safety procedures, taking attendance, walk through basics of Schoology LMS and CSIU (not on same day)

**Tentative Schedule for 2022-2023**

**Second Year**

**NEW TEACHER INDUCTION & ORIENTATION PROGRAM WORKSHOP**

**All meetings will be after students leave from 2:20-3:15 p.m. on a Wednesday, unless otherwise indicated.**

**Administrator**: Andra Groller, Assistant Director of Programs

**Facilitator:** Marilyn Lathrop, Instructional Coach

\*Who should attend? Some meetings will be for 1st, 2nd year inductees. Mentors need not attend all sessions.

**Location**:*Board room unless otherwise specified*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Day/Date** | **Who?** | **Topic** | **Speaker/Presenter** | **D.Framework**  **Correlation**  Domain/Component |
| Sept 14 | All inductees and mentors  Career Center | -Activities Checklist and schedule  -Induction Overview  -How does the CTC administration function within and with the JOC and member districts  -OAC review members, invite new members | Marilyn Lathrop, Instructional Coach  Andra Groller, Assistant Director | 4d,f |
| Sept 21 | 2nd year teachers unless otherwise noted  Career Center | Behavior Management:  Crisis Intervention  School Police Officer: speeding tickets, harassment citations, etc.  -SAP/MH-drugs and alcohol, substance abuse, signs of intoxication, paraphernalia | School Police Officer: TBD  Assistant director of students  SAP/MH rep:  Amanda Crotsley - BA, CRS  Drug and Alcohol Counselor  Student Assistance Program Liaison | 2a,d |
| Oct 19 | All | PAETEP-Evaluation/Act 13 | Andra Groller | 4a,b,e |
| Oct 26 |  | Fall learning walks-overview  Schedule 1-1 planning with Coach  Tentatively week of:  -Nov 14-18  -How to effectively work with paraprofessionals. | Marilyn and Andra | 4e  1d |
| Nov 9 |  | ELL: students’ needs, strategies, translation resources and parent communication tools (TransPerfect), accommodations vs. modifications chart  -What Spec Pops can do  -What the coach can do | Presentation by: Dana Lee Fry, Lebanon SD (confirmed)  Yaniza Sanchez, LCCTC EL Paraprofessional | 1b,c,d,e |
| Nov 30th |  | SPM and IEP Goals-  Teacher Evaluations-  Update on progress and review  -Special Pops Student Statuses\*\* | Assistant Director:  Andra Groller  Marilyn Lathrop | 4a  \*\*1b-e |
| Dec 14 |  | Discuss New and existing school policies  Autism Spectrum Disorder  Submit topics for Teacher Driven discussion next session | Andra Groller  Janet Garchinsky | 4f  1b; 2 a,b,d; 3a-e |
| Jan 11 |  | Teacher Driven Topics  (Ex: rubrics, classroom management situations, etc) | Marilyn/Andra | 4d,e |
| Jan 25 | All Inductees | -Winter Learning Walks | Andra Groller  Marilyn Lathrop | 4a,e |
| Feb 8 |  | -Differentiated Instruction | Marilyn Lathrop  Andra Groller | 1c,e; 3a |
| Feb 22 | Year 2 | Review Learning Walk Experiences  What did you learn?  New ideas  Reading/writing strategies  \*Practice Circles | Marilyn/Andra | 4 a, e  \*2a,d |
| March 8? |  | Standards Based Instructional Planning and Implementation | Marilyn/Andra | 1c,e 3a |
| March 22 | 2 | Standards-Aligned Teaching Strategies  Vote on teacher driven topics | Andra | 1c,e 3a |
| April 5 | 2 | Teacher Driven Topics discussion  Data Meetings | Marilyn/Andra | 1f, 3b, d, 4a, d |
| April 19 | 2 | Attaining Tenure  Ongoing PD Opportunities  Conferences, Workshops, and additional certifications and college courses | Marilyn Lathrop  Andra Groller | 4e |
| April 26 | All | End of year requirements  Feedback on Induction process | Marilyn Lathrop  Andra Groller | 4a |
| May 10 | All inductees | -PSU Rep Voc II  -Coop Certification  Certifications for growth, Praxis tests, PSU Record of Application, staying on track with classes, class checklist sheet classes expected for VOC I & II, professional development/networking activities  PSU-online networking groups-career cluster specific | Wilda Hackman  Jamie Lupia  Andra Groller  ***Tentative:?***  Teachers group facilitators-PSU  Hanna Seyfert  Justin Breen  Brian Peffley  Nina Eckert | 4e |
| May 11 | All Inductees | End of Year Luncheon-New teachers only 10:45a.m.-11:30 a.m. |  |  |
| May 18 | New Mentors | Tentative: Mentor Training after school-new mentor workshop for qualifying staff members | Marilyn Lathrop |  |

Note: add Kelly and Theresa for staff mental health tips year two

SPM goals and PA ETEP mid-year reflection-will be done with administrator via mid-year 1-1 meetings.

Framework 4a