



833 METRO DRIVE • LEBANON, PENNSYLVANIA, 17042 • TELEPHONE: 717-273-8551
FAX: (717) 279-7520 • www.lcctc.edu

April 2025

Dear Parent or Guardian:

On behalf of the Lebanon County Career and Technology Center (LCCTC), I would like to welcome your student to the Network Technology program for 2024-2025 school year.

Students in Network Technology will be expected to purchase and/or complete the items on the attached sheet(s). All uniform purchases, if applicable, must be made with Major League Screen Printing. They can be contacted at 717-270-9511, or you may use the LCCTC link from www.lcctc.edu and use the "Uniform" link at the top of the page. Students are expected to have all necessary items as listed on the attached forms, on the first day of school.

Important Dates

| | |
|-----------------|-------------------------------|
| May 29, 2025 | New Student Celebration Event |
| August 25, 2025 | First Day of School |

New Student Celebration Event: On Thursday, May 29th from 6:00-8:00 pm the Lebanon County Career & Technology Center will be hosting a New Student Celebration event. You will have the opportunity to meet with your instructor, new classmates, current students, graduates, our school counselors and other important CTC staff. Representatives from Major League Print will be there to help you order uniform items. You are **STRONGLY** encouraged to attend, as this is your chance to ask questions and participate in discussions relating to day-to-day life as a CTC Computer Networking Technology and Cybersecurity student. You can also complete the necessary paperwork associated with the first days of a new school year. Be ready to begin the study of becoming an IT and Telecommunications technician on the first day of school!

Please contact me by email at dgiffin@lcctc.edu if you have any questions. I look forward to working with you to prepare you for post-secondary education and/or a career in the information technology field.

All the Best,

Daniel Giffin

The items below are required for enrollment in your CTC program. Have all required items purchased and/or completed by the first day of school. Your program has a uniform requirement, you are expected to be in uniform the first day the CTC is in session.

| Network Technology Program Checklist | | |
|---|---|---------------------------------------|
| Purchased or Completed | Item | Required/Optional (R or O) |
| <input type="checkbox"/> | Notebook with paper | R |
| <input type="checkbox"/> | Pen or pencil | R |
| <input type="checkbox"/> | Uniform shirt (3 recommended) | R |
| <input type="checkbox"/> | Over-the-head <u>(USB or 3.5mm jack)</u> headphones w/microphone boom | R |
| <input type="checkbox"/> | Hutton (or other) 60 in 1 Precision Screwdriver set (\$17.99 @Amazon) | R |
| <input type="checkbox"/> | (2) 64Gb USB 3.0 thumb drives | R |
| <input type="checkbox"/> | Safety Glasses | R |
| <input type="checkbox"/> | Work Gloves | R |
| <input type="checkbox"/> | Blended Hooded sweatshirt OR Full Zip Hooded sweatshirt (one is required) | R |
| <input type="checkbox"/> | Boots (Doc Martens or other. covers ankles) Pants (Lee or Docker, gray, black, tan, or brown) Belt NOTHING else is authorized for wear attire in this classroom. | R R R |
| <input type="checkbox"/> | | |